

<p style="text-align: center;">Clayfolk Board Meeting Minutes</p> <p>Date: June 9, 2016</p> <p>Location: Pat Richey house in Merlin called to order by Carole Hayne at 6:30 p.m. Adjourned at 8:15 p.m.</p>	<p>Present:</p> <p>Carole Hayne, Sally Pursell, Pat Richey, Jane Anderson, Cheryl Weese, Clara Lanyi</p>
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Agenda	Discussion	Action	Responsibility Party
Minutes from last board meeting	Reviewed	Approved	Pat Richey
Treasury Report	Bank Account closed until discover why Visa is charging a monthly fee. Need a written financial spreadsheet report at each board meeting along with the current yearly report	Research why monthly charge Create written financial report for the board meetings	Penelope Dews
Chair Reports	Enews	No report	Mickael Mann
	Webmaster	No report	Vicki Chamberlain
	Workshop – bad reviews on last workshop with Max Reinhardt	Create Co Chair to help with selection process possibly Clara	Lisa Eldridge
	Empty Bowls Jackson County - Event in May went well	Reported	Kami Carlson
	Empty Bowls Josephine County	No report	Gwen Childs/Cris Usher
	Scholarship - No qualified candidate no scholarship awarded.	Set up Committee to discuss options before next general meeting	Cindra Vargas, Clara Lanyi
	Show	No report	Shirley Huft
	Membership	No report	Claire Delffs
	Library	No report	Marylou Bombick
	Points Chair	No report	Debbie Thompson
	Program Chair – Southern Oregon Clay Distributors backed out of general meeting appearance	Asked Clara to demonstrate decal application	Roxanne Hunnicutt
Issues to Consider	Points for enews, other committee positions Need job descriptions and what amount of time to do the job before points awarded	Discuss at next board meeting and notify committee chairs we need job descriptions and time spent before August 1st	Carole Hayne
	Membership information updates on the web? How often	Update info 3 times a year	
	Establish education committee and appointment of chair	Michael McKinney Chair person	
	Program for June's general meeting	Decal Application	Clara Lanyi

Issues for next Board meeting	Points awarded Terms for officers Financial reporting, bank accounts, visa Committee chairs and in-training for chairpersonship	To be discussed`	The Board
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