

<p style="text-align: center;">Clayfolk General Meeting Minutes</p> <p>Date: January 25, 2020 Location: Gallery Northwest called to order by Michael McKinney at 2:56 p.m. Adjourned at 3:50 p.m.</p>	<p>Present:</p> <p>Sign-in sheet taken by Points Chair to record points.</p>
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Agenda	Discussion	Action	Responsibility Party
Determine who will pick raffle ticket for the Vince Pitelka Vase	Trying to find the member who has been in the group the longest	Peppi Melick has been a member since the beginning	Michael McKinney
Treasurer	Reviewed the Clayfolk financials	Finances are in good shape 2019 Clayfolk Show had the second largest gross revenue only missed by \$3000. Very successful show.	Debbie Thompson/ Ray Foster
Board Reports	<p>Liability Insurance for Clayfolk sponsored events</p> <p>Show location: interest in pursuing larger venue</p> <p>By-Laws issue (singular or plural signers?) Section 2: Responsibilities. A. It shall be the responsibility of the officers to sign official documents for the corporation, such as contracts and leases, as directed by the general membership.</p> <p>President job description (revise)</p> <p>Show wait list and timelines for reimbursement of booth fees</p>	<p>Will investigate how much, cost and coverage and if needed.</p> <p>Will determine how to look for larger venue</p> <p>The board is following the by-laws but determined the Show chair should have a copy of the contract signed for the venue</p> <p>Tabled</p> <p>Tabled until show chair comes up with the verbiage</p>	The Board

	<p>Show Chair trainee: Board approval</p> <p>Data request: Show receipts by booth size (actual text) <i>I wanted to make a request for some show sales data. Would it be possible to present or make available data reflecting the show sale over the last 4-5 years broken down to full booth, half booth and group booth. Could it include number of each (number of booths)and total sales per group category for each year and total sales per year? Also location of sale each year. I realize it's the holiday, but thought I would give you some lead time prior to the next meeting</i></p>	<p>Board approved Michael McKinney</p> <p>Lot of work involved and possibly do not have all the data necessary and some is confidential. Determine why the information is needed and is necessary.</p>	<p>The Board</p>
Committee Chair Reports	<p>Show</p> <p>Wrap up meeting</p> <p>How to find more people to fill work shifts on Friday and Saturday</p> <p>Bonus points for extra work done for new venue</p> <p>Empty Bowls Jackson County Very successful event with a large turnout and plenty of bowls donated</p> <p>Josephine County Had a good event</p> <p>Douglas County Good Soup and great weather for a great time everyone had at the event</p> <p>Library</p>	<p>Had a very good show</p> <p>Will investigate how to fulfill this request</p> <p>Working on this request</p> <p>Next event will be in April/May 2020</p> <p>Need more people to make and donate bowls</p> <p>Next event in October</p> <p>No Report</p>	<p>Mickael Mann/ Dan Minard</p> <p>Carol Heisel</p> <p>Bernie DeLallo/Janice Shenker</p> <p>Peppi Melick</p> <p>Sally Pursell</p>

	<p>Membership</p> <p>Program/Activities Need new Chair</p> <p>Photo Booth</p> <p>Points</p> <p>Scholarship</p> <p>Workshop Need a new co-chair</p> <p>Archivist</p>	<p>No Report</p> <p>Will post job through enews</p> <p>Photo Booth ready for rental</p> <p>Received the updated members file from the membership chair</p> <p>No Report</p> <p>Will post job through enews</p> <p>No Report</p>	<p>Dennis Milbradt</p> <p>Ruby Blume</p> <p>Penelope Dews</p> <p>Patt Causey</p> <p>Betsy Moore</p> <p>Carole Hayne</p> <p>Ben Wood</p>
Information Chair Reports	<p>Enews</p> <p>Newsletter</p> <p>Webmaster Need Webmaster trainee</p>	<p>No Report</p> <p>No Report</p> <p>Will post job through enews</p>	<p>Pat Richey</p> <p>Vicki Chamberlain</p> <p>Bob Johnson</p>
Activity/Program	<p>Raffle</p> <p>Gift Exchange</p>	<p>Won by Carol Heisel</p> <p>Enjoyed by all who participated</p>	<p>Ruby Blume</p>